

**TOWN OF PATAGONIA
PLANNING AND ZONING COMMITTEE
OCTOBER 2, 2018, 7:00 P.M.
MINUTES**

Meeting was called to order at 7:10 PM

Members present: David Budd, Chair; Sharon Calvert, Vice Chair; Susan Lange, Secretary

Members absent: Melissa Murrietta

Public Participants: Bob Brandt, Carolyn Shafer

Minutes of 9/4/2018 were reviewed and approved without corrections.

CALL TO THE PUBLIC

Ms. Shafer brought up concerns that the Flood and Flow Committee would like P&Z to consider pertaining to concerns about water consumption and new development. She provided a handout pertaining to a public statement issued to the County Supervisors at their meeting this morning, about the effects of industrialized mining in the Sonoita Creek Watershed. She also provided P&Z with a 3-page handout developed by Patagonia Area Resource Alliance, PARA Update 2018-9, and discussed the need for all stakeholders to share and compile information on watershed impacts as well as those on the local environment and economy.

Mr. Brandt, as well as Ms. Shafer, asked about the Town Plan and the need for revision in the ongoing process of updating the document. The Committee was urged to involve the community in this process, for example by widespread announcement of the need for public input. A concern was expressed that the Plan has not always been adhered to in Town Council deliberations. A task force was suggested, to insure input from all community stakeholders in the review of the Plan.

OLD BUSINESS

UPDATES: Chair Budd reported on his meeting with Town Manager on 9/26, concerning the longstanding vacancy on the Committee. Mr. Teel stated that two individuals have expressed an interest in joining P&Z, and he is planning to speak with another person suggested to him; it was agreed that these individuals will be invited to attend our next meeting to better understand the committee's operation.

USE PERMITS: Discussion centered on the need for applicants to be advised of the relevant town building codes and necessary documentation for obtaining a permit, and that the committee should review and update the packets provided to applicants for relevance and consistency. Chairman Budd provided a handout listing proposed Do's and Don'ts for P&Z questions at Use Permit hearings which were reviewed and discussed, and the general guidelines were agreed upon. Questions asked of applicants by the committee should be objective and appropriate to the process. Mr. Brandt suggested that objective criteria and a decision tree be developed toward this end. Ms. Shafer suggested that inquiry into proposed water consumption be included in the information to be elicited. Chairman Budd will review our discussion with Mr. Teel for further input.

SUGGESTIONS FOR FUTURE AGENDA ITEMS

Finalize recommendations to the Council regarding changes to the Use Permit forms and procedures. Obtain copies of the Town Plan for all P&Z members, to initiate review and update process.

ADJOURNMENT: 8:20 PM